

We are looking for a: **Communication Specialist** for Barcelona office

About us:

SOLTI is an academic research group that performs clinical trials of excellence in oncology. Currently, SOLTI is comprised of over 400 renowned research professionals distributed over a broad network of more than 110 leading hospitals in Spain, Portugal, France and Italy.

SOLTI focuses its efforts on developing cutting-edge clinical trials with novel targeted therapeutics including innovative translational research, fostering the participation of research into cancer in international networks and promoting excellence in the management of cancer among their members.

Get to know us at: www.gruposolti.org

Main responsibilities:

- Lead all patient-oriented activities including
 - Training workshops
 - Informative materials
 - Meetings with Patients Organizations
- Coordinate all Digital Communication in the organization in terms of
 - Social networks management and reporting
 - External & Internal communication campaigns
 - Fundraising campaigns when necessary
- Website management.
 - Content curation, writing, review and translation.
 - Functional review and periodic improvements.
- Corporate communication. Develop audience-appropriate content for different channels.
- Creates visuals and graphic resources when needed for Communication Area projects.
- Coordinate budget preparation and control and liaise with the Finance area and/or external partners.
- Contribute to amplify the impact of SOLTI publications internally and externally.
- Contribute to institutional meetings such as General Assembly organization.

We are looking for:

- Degree or Diploma in either the field of Communication/Public Relations or Life Sciences with experience in Communication Projects.
- Working knowledge of specialized social media environments.
- Basic competences with graphic design software and video edition.
- Advanced English level.
- Superior communication skills, both written and oral.
- Capable of preparing accurate, concise and didactic content for presentations.
- Excellent computer literacy (Microsoft Office: Word, Excel, PowerPoint; Online metric tools...).

What we offer:

Join a nonprofit organization with cutting-edge projects and high social impact, with an interesting clinical studies pipeline in a close work environment and teamwork mindset.

We offer work life balance, possibility to work homebased up to 3 days per week, flexible working timetable, extra benefits, attractive headquarters office location and a great people team. This is a full-time position.

If you are interested:

Send your resume to recursos.humanos@gruposolti.org

Our team will review your application and will contact you in case your profile fits with the requirements for the position.