We are looking for a:

Clinical Project Manager

for Barcelona headquarters

About us:

SOLTI is an academic research group that performs clinical trials of excellence in oncology. Currently, SOLTI is comprised of over 400 renowned research professionals distributed over a broad network of more than 110 leading hospitals in Spain, Portugal, France and Italy.
SOLTI focuses its efforts on developing cutting-edge clinical trials with novel targeted therapeutics including innovative translational research, fostering the participation of research into cancer in international networks and promoting excellence in the management of cancer among their members.

Main responsibilities:

- Responsible for planning, coordinating and leading all activities and stakeholders across a clinical trial in order to ensure project deliverables with agreed timelines, high quality data and study budget.
- Participates in the clinical trial budget elaboration and negotiation process.
- Controls the study budget along the study and ensures timely billing of the achieved milestones.
- Coordinates operational activities and communication with Sponsor, Collaborative Groups and/or other third parties (e.g., CRO) participating in projects under her/his responsibility.
- Performs project set-up in CTMS and ensures is kept updated by all project team members.
- Develops, maintains and ensures compliance with SOPs and regulations of all study plans.
- Ensures availability and maintenance of all essential documents according to ICH GCP throughout the study conduct.
- Supports and assists CRAs in project specific matters. Ensures all study stakeholders are properly trained throughout the study.
- Performs vendors selection and management.
- Collaborates in the evaluation and selection of study sites.
- Reviews Protocol, ICF and other patient facing documents.
- Reviews and approves monitoring reports.

We are looking for:

- Healthcare / Sciences degree.
- Desirable project management training.
- Advanced English level.
- Minimum 1-2 years of professional experience as PM or CTM/CRM in clinical trials.
- Previous experience as CRA.
- Experience in CRO, pharmaceutical industry or collaborative groups.
- Experience in oncology clinical trials.
- Budget management know how.
- Advanced knowledge of GCPs and legislation about clinical trials.
- Proficient in computer skills including PM tools (Ms Office…).

What we offer:

Join a non profit organization with cutting-edge projects and high social impact, with an interesting clinical studies pipeline, where PM is key for clinical project teams, in a close work environment and teamwork mindset.

We offer work life balance, possibility to work homebased up to 3 days per week, flexible working timetable, extra benefits, attractive headquarters office location and a great people team.

If you are interested:

Send your resume to
recursos.humanos@gruposolti.org
Our team will review your application and will contact you in case your profile fits with the requirements for the position.